



LOMA  
STUDIOS

# TERMS & CONDITIONS OF STUDIO HIRE

REVISED DECEMBER 2007

## SESSIONS \*

The studio is available for hire as follows:

Full day sessions Monday-Saturday (9am-6pm)

Half-day sessions Monday-Saturday (9am-1pm / 2pm-6pm)

## RATES \*\*

	MIDWEEK	WEEKENDS	BANK HOLIDAYS
Half day:	£90.00	£135.00	£180.00
Full day:	£180.00	£270.00	£360.00

All rates include basic lighting and a white infinity scoop. If you require a different colour, an additional one off fee of £20.00 will apply. Any colour choices must be specified 48 hours prior to the shoot.

## EQUIPMENT \*\*\*

All equipment required for the shoot must be specified at the time of the booking. If the person hiring the studio is not present on the day of the shoot, they must nominate an individual who will be present and will be responsible for any equipment hired as well as ensuring that the studio is vacated on time and in the condition in which it was found.

Normal wear and tear on hired equipment will be the responsibility of Lomas Studios. The client will be held responsible for any accidental damage or theft to equipment whilst it is in their care.

For an up to date list of equipment for hire, please contact us prior to booking for more information.

## PAYMENT

Payment of a confirmed booking may be made by either cash or cheque on the day of the shoot prior to work commencing.

## ADVANCE BOOKINGS

Full day or multiple day bookings can be made up to three months in advance.  
Half-day bookings cannot be made more than two weeks in advance.

## CONFIRMATION

All bookings will be confirmed one week prior to the hire period either by telephone or email.

## CANCELLATION

Bookings may be cancelled or rearranged up to two days in advance of a scheduled shoot. Any cancellations made less than two days prior to the shoot will be subject to pay full rate.

## NOTES

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These sessions are negotiable within reason. Once the agreed hire period has elapsed, the booking will be subject to overtime rates as detailed below. Overtime rates will be charged at £20.00 per hour, at the discretion of Lomas Studios, up to a maximum of three hours. Overtime in excess of three hours will be charged at normal half-day rates.

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Please note that Lomas Studios does not provide public liability insurance for your sessions.

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The studio facilities and all equipment are checked after every session. Lomas Studios reserves the right to refuse to provide further custom if the studio is deemed to have been left in an unacceptable condition.